

## London Borough of Bromley

Report No.  
CSD16019

### PART ONE - PUBLIC

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**Decision Maker:** EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** 3<sup>RD</sup> February 2016

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** MATTERS ARISING FROM PREVIOUS MEETINGS AND  
UPDATES FROM OTHER PDS COMMITTEES

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be “live.” Five matters are listed.

1.2 At its first meeting in the Council year, the Committee agreed that short written updates from PDS Chairmen covering key points only should in future be received alongside matters arising from previous meetings. Briefings are expected for the following meetings –

Care Services PDS Committee – 12<sup>th</sup> January 2016

Education PDS Committee – 19<sup>th</sup> January 2016

Public Protection & Safety PDS committee – 20<sup>th</sup> January 2016

Renewal & Recreation PDS Committee – 26<sup>th</sup> January 2016

Environment PDS Committee – 2<sup>nd</sup> February 2016

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## 2. RECOMMENDATIONS

The Committee is invited to consider progress on matters arising from previous meetings.

## Corporate Policy

1. Policy Status:
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £326,980
  5. Source of funding: 2015/16 Revenue Budget
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## Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
  2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
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## Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

## Appendix 1

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
174 <b>Matters Arising – Contracts Working Group</b> 9 <sup>th</sup> July 2015	Committee established a Contracts Working Group comprising Cllrs Wells, Fawthrop, William Huntington-Thresher, Onslow and Wilkins.	The Working Group has met 5 times. Next meetings are:  11 <sup>th</sup> February 2016 8 <sup>th</sup> March 2016 19 <sup>th</sup> April 2016	Democratic Services Manager	May 2016
250 (5) <b>Draft budget and Update on the Council's Financial Strategy 2017/18 to 2019/20</b> 6 <sup>th</sup> January 2016	Committee requested that the report be circulated in paper form to all other Members.	The report was circulated to all Members not already in receipt of a paper copy on 8/1/16.	Democratic Services Manager	January 2016
252 <b>Customer Services Monitoring Report</b> 6 <sup>th</sup> January 2016	Cllr Dunn requested information on the percentage of time call-centre staff spent on the phone, and for actual numbers of transactions for the services listed in appendix 4.	The information is being compiled.	Head of Customer Services	January 2016
255 <b>Benefits Service Monitoring Report</b> 6 <sup>th</sup> January 2016	Committee requested that, for the next report, information be provided on speed of processing for outer London authorities.	The information requested will be provided for the next report in July.	Head of Revenues and Benefits	July 2016

<b>Minute Number/ Title/Date</b>	<b>PDS Request</b>	<b>Update</b>	<b>Action By</b>	<b>Completion Date</b>
260/1 (part 2) <b>Investment Property Review – Estate Shops</b> 6 <sup>th</sup> January 2016	Cllr Ellis requested that more detailed breakdowns be sent to ward Cllrs for the shops in Cray Valley West.	Further information was emailed on 26/1/16.	Principal Valuer – Management	January 2016